

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET

E-Mail: BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
JANUARY 8 – 12, 2018**

MONDAY, JANUARY 8, 2018

- | | | |
|-----------|---------------------------------------|--|
| *10:30 am | Harbor Commission | Port & Resource Recovery
2561 S. Broadway |
| *4:30 pm | Neville Public Museum Governing Board | 3 rd Floor Boardroom, Neville Public Museum
210 Museum Place |
| *5:30 pm | Executive Committee | Room 200, Northern Building
305 E. Walnut Street |

TUESDAY, JANUARY 9, 2018

- | | | |
|----------|------------------------------------|---|
| *9:00 am | Traffic Safety Commission | Brown County Sheriff's Office
2684 Development Drive |
| *1:30 pm | Local Emergency Planning Committee | Brown County EOC
3030 Curry Lane |
| *5:00 pm | Board of Health | 2 nd Floor, Health and Human Services Dept.
610 S. Broadway |

WEDNESDAY, JANUARY 10, 2018

- | | | |
|----------|--------------------------|---|
| *6:15 pm | Administration Committee | Room 200, Northern Building
305 E. Walnut Street |
|----------|--------------------------|---|

THURSDAY, JANUARY 11, 2018

- | | | |
|----------|---|--|
| *8:00 am | Criminal Justice Coordinating Board – <i>Agenda to Follow</i> | Truttman Rm, District Atty. Office
300 E. Walnut Street |
| *5:15 pm | Human Services Board | Sophie Beaumont Building
111 N. Jefferson Street |

FRIDAY, JANUARY 12, 2018
(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

**- PUBLIC NOTICE -
BROWN COUNTY HARBOR COMMISSION**

Monday, January 8th – 10:30 am

Brown County Port & Resource Recovery
2561 S. Broadway, Green Bay, WI 54304

Agenda:

1. Call to order
2. Roll Call
3. Approval/Modification – *Meeting Agenda*
4. Approval/Modification – *November 13th, 2017 Meeting Minutes*
5. Announcements/Communications
6. Fox River Environmental Clean-up Project – *Public Comments/Update on Standing Item*
7. WisDOT Harbor Assistance Program Statement of Intentions – *Request for Approval*
8. Public Communication Plan – *Request for Approval*
9. Great Lakes Pilots Lawsuit - *Update*
10. Cruise Ships – *Update*
11. Director's Report – *Update*
12. Acknowledgment of Bills – *Request For Approval*
13. Tonnage Report – *Request for Approval*
14. Such Other Matters as Authorized by Law
15. Adjourn

Dean R. Haen – Director
Port & Resource Recovery Department

Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Resource Recovery Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda.

NEVILLE PUBLIC MUSEUM

OF BROWN COUNTY



BRIDGING COMMUNITIES. CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

NEVILLE PUBLIC MUSEUM GOVERNING BOARD

AGENDA

January 8, 2018

4:30 p.m.

Neville Public Museum

Boardroom

3rd floor

- I. Call meeting to order
- II. Approve/modify agenda
- III. Museum Directors Report
 - a. Budget, RFP, program and outreach update
- IV. Deputy Director Report
 - a. Update on Main Exhibit Gallery inventory and Temporary Exhibit Schedule
- V. Such other matters as authorized by law
- VI. Adjournment

Kevin Kuehn, Chair

Please contact Beth Lemke at 448-7848 if you cannot attend this meeting

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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E-mail bc_county_board@co.brown.wi.us

EXECUTIVE COMMITTEE

Tom Lund, Chairman, Patrick Moynihan, Jr., Vice-Chairman
Patrick Buckley, Bernie Erickson, Erik Hoyer,
Richard Schadewald, John Van Dyck

EXECUTIVE COMMITTEE

Monday, January 8, 2018

5:30 p.m.

Room 200, Northern Building
305 E. Walnut St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM ON THE AGENDA.

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify Minutes of December 4, 2017.

Comments from the Public

1. Review Minutes of: None.

Legal Bills

2. Review and Possible Action on Legal Bills to be paid.

Communications

3. Communication from Supervisor Becker re: Form an ad hoc committee to examine redistricting process. *Referred from December County Board.*

Resolutions, Ordinances

4. Resolution re: A Change in Table of Organization for the Sheriff's Department Adding a Patrol Officer for the Village of Bellevue.
5. An Ordinance Amending Sections 4.25 to 4.40 of Chapter 4 of the Brown County Code of Ordinances, and Creating Sections 4.401 to 4.405. *Referred back to January meeting and from December County Board.*
6. Ordinance to Amend Section 4.49 (Entitled "Extra Pay") of Chapter 4 of the Brown County Code of Ordinances. *Referred from December County Board.*
7. Ordinance to Amend Subsections 2.13(4)(h) and (i), and (5)(a) and (f) of Chapter 2 of the Brown County Code of Ordinances. *Referred from December County Board.*
8. Internal Auditor Report
 - a) Board of Supervisors Budget Status Financial Report ~ November 2017 (Unaudited).
 - b) Review of Brown County Capital Fund (BCCF) NEW Eye Expenditures Listing Report.
 - c) 2017-18 Budget Carryover Request.
 - d) Status Update: December 1 – December 31, 2017.

9. Corporation Counsel Report

Human Resources

10. Budget Status Financial Report for November 2017 (Unaudited).
11. Department Vacancies Report.
12. Turnover Reports.
13. Health & Dental Plan Reports.
14. Resolution re: Authority to Execute a 2018 Labor Agreement with the Brown County Electricians Bargaining Unit.
15. Resolution re: Authority to Execute a 2018 Labor Agreement with Brown County Human Services Professional Employees Association.
16. Human Resource Director's Report.

Department of Administration

17. Director of Administration's Report.

County Executive

18. County Executive's Report.

Other

19. Such other matters as authorized by law.
20. Adjourn.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

SHERIFF'S OFFICE

Brown County

2684 DEVELOPMENT DRIVE
GREEN BAY, WISCONSIN 54311
PHONE (920) 448-4200 FAX (920) 448-6370



**JOHN R. GOSSAGE
SHERIFF**

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.84 of the Wisconsin Statutes, notice is hereby given to the public that a regular meeting of the Brown County Traffic Safety Commission will be held on January 9th, 2018 at 9:00 a.m. at the Brown County Sheriff's Office, 2684 Development Dr., Green Bay, WI 54311.

Agencies reporting fatal traffic crashes for the fourth quarter of 2017 please forward incident information in advance to Dan Sandberg at:
Sandberg_DO@co.brown.wi.us. Thank you.

A G E N D A

1. Call to Order
2. Old Business
 - a. Approve Minutes from October meeting
 - b. Review/update any action items from previous meeting
3. DOT / BOTS updates
4. Fourth Quarter Fatal Crash Reviews
5. Update on Place of Last Drink Study
6. Brown County Tavern League Updates
7. Roundtable Discussion
 - a. Stakeholders in attendance bring forth topics for discussion/action
8. Citizen Appearances
9. Next meeting, April 10th, 2018 at 9:00am
10. Adjourn

2018 Future Meetings: April 10th, July 10th, October 9th

**Dan Sandberg-Brown County Sheriff's Office
Brown County Traffic Safety Commission Chairperson**



Brown County, Wisconsin
**Local Emergency Planning
Committee**
"A Plan for Hazardous Materials"
3030 Curry Lane
Green Bay, WI 54311
(920) 391-7431 FAX (920) 391-7435

LEPC AGENDA

January 9th, 2018 at 1:30 pm

Location: Brown County EOC, 3030 Curry Lane Green Bay, WI 54311

NOTICE OF PUBLIC MEETING:

The regular meeting of the Brown County Local Emergency Planning Committee will be held on Tuesday, January 9th, 2018 at 1:30 pm, at Brown County EOC, 3030 Curry Lane Green Bay, WI 54311.

The Agenda is as follows:

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of Minutes**
4. **Committee Reports**
 - a. PIE
 - b. Executive Committee
 - a. Request nominations for Vice-Chairperson
 - c. Planning Committee
5. **Other Reports:**
 - a. ARES/RACES Report
 - b. Recent Spills
 - c. Public/Private Partnership Report
 - d. EM Report
 - a. Exercise opportunities
6. **LEPC Round Table**
7. **Public Comment**
8. **Such other matters as authorized by law**
9. **Adjourn**

Brown County, Wisconsin
Local Emergency Planning Committee
"A Plan for Hazardous Materials"
3030 Curry Lane
Green Bay, WI 54311
Phone: (920) 391-7431
FAX (920) 391-7435

BROWN COUNTY BOARD OF HEALTH

TUESDAY, JANUARY 9, 2018

5:00 PM

Brown County Health and Human Services Department
Public Health Division
610 South Broadway Street
Second Floor Conference Room
Green Bay, WI 54303

AGENDA

1. Call to Order, Welcome, Introductions
2. Approval / Modification of the Agenda
3. Approval of Minutes of meeting of November 14, 2017.
4. ALICE Project Presentation – Sarah Inman
(ALICE - Asset Limited, Income Constrained, Employed)
5. Comments from the Public
 - a. State name and address for the record
 - b. Comments will be limited to five minutes
 - c. The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.
6. Environmental Division update
7. Nursing Division update
8. Community Engagement Division update
9. Health Officer's Report
10. Strategic Planning & PHAB Accreditation
11. Receive new information on wind turbines – Standing Item
12. Correspondences
13. All Other Business Authorized by Law
14. Adjournment / Next Meeting Schedule – March 13, 2018

Board of Health members please RSVP if unable to attend to Patti at 448-6405 no later than 4:30PM Friday, January 5, 2018. Thank you!

Notice is hereby given that action by this board may be taken on any of the items which are described or listed in this agenda.

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PHONE (920) 448-4015 FAX (920) 448-6221

ADMINISTRATION COMMITTEE

Richard Schadewald, Chair

Jamie Blom, Vice-Chair

Mark Becker, James Kneiszel, John Vander Leest

ADMINISTRATION COMMITTEE

Wednesday, January 10, 2018

6:15 p.m.

Room 200, Northern Building

305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of November 29, 2017.

1. Review minutes of:

- a. Housing Authority (November 20, 2017).

Comments from the Public

Communications

2. Communication from Supervisor Linssen re: To allocate up to \$150,000 for a study on options for regional Fiber-to-the-Premises development. *Referred from December County Board.*
3. Communication from Supervisor Linssen re: To amend Chp. 32 of the County Ordinances to include "gender identity" as a protected class for housing. *Referred from December County Board.*
4. Communication from Supervisors Evans, Lefebvre & Zima re: To review the policy, or to make a policy, that no member of any Board, Committee, Commission, or Task Force of Brown County to delete or modify comments from the public. Additionally, that said member does not take minutes for the meeting. *Referred from December County Board.*

County Clerk

5. Budget Status Financial Report for November 2017 (Unaudited).

Treasurer

6. Budget Adjustment Request (17-93): Any increase in expenses with an offsetting increase in revenue.
7. Budget Adjustment Request (18-08): Any increase in expenses with an offsetting increase in revenue.

Child Support

8. Budget Status Financial Report for November 2017 (Unaudited).
9. Departmental Openings Summary.
10. Request for approval for CSA Employee to accept Everyday Hero Award.
11. Director Summary.

Technology Services

12. Budget Status Financial Report for November 2017 (Unaudited).
13. Technology Services Monthly Report.

Corporation Counsel

14. Proposed Absentee Voting Resolution (proposed resolution will be presented at meeting).
15. Resolution in Support of Assembly Bill 502 (proposed resolution will be presented at meeting).
16. Corporation Counsel Report.

Human Resources

17. Budget Adjustment Request (17-92): Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
18. Ordinance to Amend Section 4.49 (Entitled 'Extra Pay') of Chapter 4 of the Brown County Code of Ordinances.
19. Budget Status Financial Report for November 2017 (Unaudited).
20. Department Vacancies Report.
21. Turnover Reports.
22. Health & Dental Plan Reports.
23. HR Director's Report.

Department of Administration

24. Budget Status Financial Report for Levy Funded Departments – November 2017.
25. Budget Status Financial Report for November 2017.
26. Budget Adjustment Log
27. Director's Report.

Other

28. Audit of bills.
29. Such other matters as authorized by law.
46. Adjourn.

Richard Schadewald, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

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BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Erik Pritzl, Executive Director

MEETING OF THE HUMAN SERVICES BOARD

Thursday, January 11, 2018

SOPHIE BEAUMONT BUILDING

111 N. JEFFERSON ST.; GREEN BAY, WI 54301

5:15 P.M.

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of December 14, 2017 Human Services Board Meeting.
4. Executive Director's Report.
5. CTC Administrator Report including NPC Monthly Report.
6. Reappointment of Kayla Guns, APNP, and Angela Gutche, APNP, to Community Treatment Center Medical Staff.
7. Financial Report for Community Treatment Center and Community Services.
8. Statistical Reports.
 - a. *Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - b. *Child Protection – Child Abuse/Neglect Report.
 - c. *Monthly Contract Update.
9. *Request for New Non-Continuous Provider & New Provider Contract.
10. Other Matters.
11. Adjourn Business Meeting.

**Note: attached as written reports*

Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.



JANUARY 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 <i>County Board Office Closed</i>	2	3 Public Safety 11:00 am	4	5	6
7	8 Executive Cmte 5:30 pm	9	10 Admin Cmte 6:15 pm <i>*Note Date</i>	11 Criminal Justice Coordinating Board 8:00 am	12	13
14	15	16 Veterans Recognition Subcmte 4:30 pm	17 Mental Health Ad Hoc 12:00 pm Spec Ed & Rec 5:30 Spec Human Srvc 5:30 Board of Supervisors 6:00 pm	18	19	20
21	22 Land Con 6:00 pm PD&T 6:15 pm	23	24 Human Services 5:30 pm	25 Ed & Rec 5:30pm	26	27
28	29	30				

BROWN COUNTY COMMITTEE MINUTES

- Human Services Board (December 14, 2017)
- Local Emergency Planning Committee (November 14, 2017)
- Traffic Safety Commission (October 10, 2017)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, December 14, 2017 at Health & Human Services; Sophie Beaumont Building; 111 N. Jefferson St.; Green Bay, WI 54301

Present: Chairman Tom Lund
Carole Andrews, Jesse Brunette, Bill Clancy (arrived at 5:30 PM),
Susan Hyland, Paula Laundrie, Aaron Linssen

Excused: JoAnn Grashberger, Craig Huxford

Also

Present: Erik Pritzl, Executive Director
Eric Johnson, Finance Manager
Luke Schubert, Hospital & Nursing Home Administrator

1. **Call Meeting to Order:**
The meeting was called to order by Chairman Tom Lund at 5:15 pm.
2. **Approve / Modify Agenda:**
BRUNETTE / LAUNDRIE moved to approve the December 14, 2017 Agenda.
The motion was passed unanimously.
3. **Approve Minutes of November 9, 2017 Human Services Board Meeting:**
BRUNETTE / HYLAND moved to approve the Minutes dated November 9, 2017.
The motion was passed unanimously.
4. **Executive Director's Report:**
Executive Director Erik Pritzl distributed his December report, and highlighted a few items.

Community Services:

Child Protective Services

Within Pritzl's report, he provided a definition and explanation of "wraparound services" within the Children, Youth and Families division and explained why expenditures have been above budgeted amounts.

Behavioral Health

The number of Emergency Detentions for adults has stabilized. Looking at the numbers for the first part of 2017, we were trending higher to potentially exceed 2016. The numbers seem to be going down. We are starting to see an impact from initiatives or more resources – like Willow Creek – being open and available for treating people in terms of voluntary access to services.

Juvenile numbers are higher. We are seeing more children and adolescents with emergency detentions in 2017. Willow Creek started serving that population in September 2017, and we will be contracting with them. It took as awhile to get our contracts lined up with them due to procedures being established, because there is a lot our providers do around emergency detentions, more than your normal county in many ways. There were some outstanding questions on billing, as well as our Corporation Counsel had some questions, but these are resolved. We will be getting the contract set for 2018.

The Legislative Audit Bureau recently did an assessment, looking at Brown and Jefferson Counties, and published a report stating that 95% of the emergency detentions in Brown County utilized facilities located within Brown County during November 2014 through June 2017. 5% of the population of emergency detentions went to Winnebago. This is important because recently there has been much discussion about people leaving the County and going to Winnebago for treatment.

While 95% is really good, Pritzl believes we can even go higher and keep more clients within Brown County. There will always be a small number of people where we will need to use another facility due to a specialty need – for example, geriatric care, forensic issues, etc.

The number of people within Jefferson County treated on an emergency detention in Jefferson is zero because there is no psychiatric facility within the County. The clients go to Fond du Lac, Waukesha, Madison...

Discussion occurred regarding the frustration of both consumers and law enforcement when clients have to be transported to Winnebago, but the numbers are small, and we will never be able to handle 100% in Brown County. We have improved, but can get even better, at improving the time it takes to get through the emergency detention process.

Economic Support

Pritzl provided background on Wisconsin County Human Services Association (WCHSA) to review how Income Maintenance funding to the county consortiums is decided. We are a lead county in a consortium and have been involved in a workgroup. We are engaging an actuary to assist in analyzing costs across all consortiums.

Energy assistance is in high demand this time of year, and we have placed energy assistance advertisements on Green Bay Metro buses. We felt these outreach efforts in 2016 were successful in making the public aware of provided services, so we did it again in 2017.

Community Treatment Center

Census trended down in November, so we are right where we should be in terms of budget numbers. There is a slight increase in voluntary admissions to the Nicolet Psychiatric Center in 2017, but a lower utilization by other counties than previous years due to admissions of Brown County residents.

Child Protective Services Wraparound Expenditures

Placement numbers are high in Brown County and we are exceeding budget – these are child welfare foster care placements, institutional costs, hospitalizations, etc. One strategy we use to reduce the trauma of removal from the home is wraparound services. We bolster community services to prevent removal, or reduce the time of removal.

Programs and services for Youth Justice, Child Protection and CABHU that would be included in wraparound were listed in the report.

Wraparound budgetary items are designed to address concerns and circumstances that help keep a child in their home and community. It could be basic needs like rent or specialized treatments. Every day, our social workers are doing balancing acts of, “do we provide this service, do we do a removal, or do we just hope that this won’t happen.” Our social workers are sometimes erring on the side of providing services and programs, and sometimes erring on the side of removal. This is driving our costs up on both sides (placement and the programs/services).

Discussion occurred regarding recipients of wraparound services not having insurance or insurance not funding specialized treatments. Insurance won't cover a foster care placement.

Question was raised as to how in 2018 this will be fixed budget-wise. Working with Children, Youth and Families Manager, Kevin Brennan, the plan is to get accountability of the funds down to the staff level so they understand the dollars they have to work with. If it isn't at that level, it becomes a collective amount, and no one knows how much is spent. We have worked with Finance to drill down to what categories the money is being spent on. Much of it is basic needs and specialized treatments – do we allocate a certain amount to each category and there's a finite amount?

Case Managers are seeing needs, creating plans and looking at ways to fund it; we are the last resort.

Many of the services provided by Youth Justice are life skills. Youth Justice has seen the largest increase in mental health issues more than traditional delinquency issues. Youths are coming into the criminal justice system, because of a crime potentially, but their real needs are mental health. By treating the mental health issues, we are trying to keep them out of the criminal justice system as adults. We don't want the kids to go to corrections, secured detention or institutions.

We can do better in how we approach this, as we have a better idea on how the dollars are spent and what it is spent on. It doesn't stop the issue for 2017, but going into 2018 we can make improvements.

LINSEN: It was mentioned that Youth Justice is the highest increase in terms of expenditures. Are you looking into terminating supervision early when possible? Or are you carrying out the full term the judges are ordering?

PRITZL: I will ask that question.

LINSEN: I would be curious the extent that is going on and whether that is an area we can improve on, or if we are doing it, and it is what it is.

PRITZL: So you are asking if we are requesting early termination when appropriate?

LINSEN: I have not done a lot juvenile work with Brown County, so I cannot speak to what the judges here do, but in other counties, judges will order it, but if the social worker comes to them prior to the one year expiration, they will terminate the order early if it is no longer needed. Is that something happening in Brown County? And if so, to what extent for a potential cost cutting measure where we are not sacrificing services to people who need them.

PRITZL: I will find out.

CLANCY: Would you end up having to prioritize where money would be most utilized if it came to that crunch?

PRITZL: The crunch time for prioritizing has already passed in some ways. They do... It is a hard decision for workers as they are prioritizing housing for Family A versus Family B. The needs are exceeding what we have. We are trying to avoid other problems from developing like higher placement numbers and extended placements.

LUND: We can save money by keeping a kid in his own home, but it won't track that way, unless we track it at a local level noting how many times we kept a child in his own home, and the cost of doing that compared to going to foster care, or worst yet to juvenile detention.

PRITZL: And it is hard to know if we didn't do something, would that child have gone or not. We don't know conclusively. You will still have kids that get those services and still go to detention.

We felt the Board, and also the Human Services Committee should have an awareness of what wraparound means, what it is and when you see the numbers exceeded, this is the story behind those numbers.

LAUNDRIE: The services involved in wraparound, the expenditures are very, very important. If we don't continue to develop our youth, we will pay more later down the road. As easy as it might be to cut, I really would want to hold back cutting services to our youth.

PRITZL: We would not propose any cuts in this for next year, it is more of how can we control it better.

LINSEN / ANDREWS moved to receive the Executive Director's Report and place on file. Motion was carried unanimously.

5. CTC Administrator Report including NPC Monthly Report:

Administrator Luke Schubert distributed his report and highlighted the following:

We have been busy with policy and procedure, planning and updating due to Mega Rule (regulatory reform for skilled nursing facilities in three-year phase with specific things due each year, for example staffing, training plans, diagnosis percentages, etc.). We are looking to restructure our quality committees next year after our hospital survey. Process improvement projects; focus on initiative projects for hospital and nursing home, quarterly reviewing data. We will bring those projects before this Board in the coming months.

LAUNDRIE / ANDREWS moved to receive the CTC Administrator Report and place on file. Motion was carried unanimously.

6. Appointment of an Auxiliary Member to the Community Treatment Center Grievance Committee:

We needed to bring this back before the Board for the formal process of appointing an auxiliary member in case Carole Andrews cannot make the meeting; previously Paula (Laundrie) had volunteered.

ANDREWS / HYLAND move to appoint Citizen Board Member Paula Laundrie as an Auxiliary Member to the Community Treatment Center Grievance Committee. Motion was carried unanimously.

7. Reappointment / Credentialing of Stacy Luedeman, APNP, to Community Treatment Center Medical Staff:

Luke Schubert provided information on the unanimous recommendation to move Stacy Luedeman from her initial one-year probationary appointment to be officially reviewed annually and then moved to a every two-year cycle. She is a contracted APNP who works under Dr. Warren in the nursing home, providing clinical consultation to the hospital and CBRF.

Her portfolio was presented to the Board for review. Schubert recommended the Board approve her reappointment. She has been a phenomenal addition to our medical staff. She is active and very thorough in her work, and we are fortunate to have her. She saves a lot of doctor time by doing the prep and legwork that an APNP can do. There are no patient complaints related to her care and services. She sees every history and physical at hospital Monday through Friday, and weekends on a rotational basis, and CBRF clients within 7 days. She participates in Medical Staff meetings, and is active in process improvement. She is wound care certified.

LAUNDRIE / CLANCY moved to approve Stacy Luedeman, APNP to the Community Treatment Center Medical Staff.
Motion was carried unanimously.

8. **Financial Report for Community Treatment Center and Community Services:**
Finance Manager Eric Johnson referred to his report included within the packet and highlighted the following:

Community Treatment Center

Year to date revenues and expenses are at 83% which is the anticipated benchmark after 10 months. The CTC is in position to meet budget this year.

Community Services

The report is in the same format as last month, with updated figures in categories of purchased services.

LINSEN / LAUNDRIE moved to approve the Financial Report and place on file.
Motion was carried unanimously.

9. **Statistical Reports: a & c**
The Child Protection report (Statistical Report b) was included as part of the Executive Director's Report in the form of a Wraparound Report. The other reports were included within the agenda packet.

ANDREWS / HYLAND moved to receive Statistical Reports a & c and place on file.
Motion was carried unanimously.

10. **Request for New Non-Continuous Provider & New Provider Contract:**
Please refer to the packet which includes this information.

LINSEN: What is Sandhill Development Center?

PRITZL: Sandhill Development Center is a residential care center in New Mexico. We had no Wisconsin provider willing to accept a child for placement. We are probably one of the last populous counties having to send a child out of the state of Wisconsin. Other counties have done this; Dane County has had six. We looked at Tennessee and another facility. It is due to the special needs of this child and the providers didn't feel they had capacity for that child's treatment. When we transport a child to New Mexico, that involves, especially in this situation, we sent multiple staff with the child to adequately supervise.

ANDREWS: What does it mean: "their contract, not ours"?

PRITZL: It means we had to accept their contract versus our standard contract.

LAUNDRIE: If you ever need someone to help to transport, I would be willing. I think it would be interesting.

PRITZL: We want to avoid that (transporting children out of state); we are working hard as a County to bring those resources into Wisconsin. How can we get providers to take kids here?

CLANCY: Is there an age where this wouldn't happen, and it would be handled here?

PRITZL: These facilities that accept children like this are up to age 18, but after that, there would be other institution involved for adults. The same institution normally doesn't serve kids and adults.

ANDREWS: It has to be hard on the family.

PRITZL: That is another complication; how do you ensure family interaction and contact.

LAUNDRIE / ANDREWS moved to receive New Non-Continuous Provider and New Provider Contract Reports and place on file.
Motion was carried unanimously.

11. Other Matters:

Helen Smits passed away on November 25. She was a long-term member of the Human Services Board and worked for Brown County. Paula Laundrie, Carole Andrews, and JoAnn Grashberger went to the funeral. The family was grateful for the representation from Board. The daughter mentioned how excited Helen was to receive the Barbara Bauer award.

Carole Andrews has sent some Facebook friend invitations to members of the Board so that information such as this can be passed around.

Chairman Lund wished everyone a Merry Christmas and Happy New Year. Enjoy your holidays!

Next Meeting: Thursday, January 11, 2018 at 5:15 p.m.
Sophie Beaumont Building
111 N. Jefferson Street
Green Bay, WI 54301

11. Adjourn Business Meeting:

LAUNDRIE / CLANCY moved to adjourn.
Motion passed unanimously.

Chairman Lund adjourned the meeting at 6:02 p.m.

Respectfully Submitted,
Catherine Foss
Office Manager

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188



Erik Pritzl, Executive Director

Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: December 14, 2017

Re: Executive Director's Report

Community Services:

Child Protective Services

In the November board report there was reference to "wraparound services" and expenditures that have been above budgeted amounts, along with placement costs. A more extensive description of wraparound services is attached to this report for reference to provide more information on what these services are, and how they are used.

Behavioral Health

Emergency detention (EM-1) numbers seem to have stabilized for adults. In the first two quarters of the year, there was an increasing trend that would have projected to be higher than 2016. We now seem to be under the 2016 emergency detention numbers for adults. For children and adolescents, the number of detentions has increased in 2017 over 2016. In both populations, there hasn't been a significant change in the percent of people who are subject to a commitment proceeding, or receive services under an agreement in place of continuing the court action (a "hold open.") However, if the overall number of people increases, the number of people served by staff increases and capacity could become a concern.

Meeting the needs of people through Brown County services and our community providers is important, and we are completing contracts with Willow Creek for child and adolescent services. Willow Creek began serving children and adolescents in September. The department carefully evaluates each contract organization's ability to provide care while meeting contracting requirements related to performance and fiscal matters. When we are assured that a mutual understanding is reached and that requirements can be met, we execute contracts for services. When possible, we want people to receive services within Brown County and are

fortunate to have community providers available. It is encouraging that approximately 95% of emergency detentions in Brown County utilized facilities located within Brown County for a period covering November, 2014-June, 2017 according to a recently published Legislative Audit Bureau report.

Recruiting has started for the Crisis Coordinator. This position is responsible for developing, monitoring and evaluating crisis mental health services for children and adults provided internally and with contracted services. There will also be data collection and analysis responsibilities, along with creating a Crisis Coordinating Committee.

Economic Support

There has been effort started by the Wisconsin County Human Services Association (WCHSA) to review Income Maintenance funding to the county consortiums. Brown County, as a lead county in a consortium has been involved with the workgroup established. Funding for these programs has been of concern for large and small consortiums, and counties have been exploring models since consortiums started. It is anticipated the workgroup will be working with an actuary to assist with analyzing costs across all consortiums.

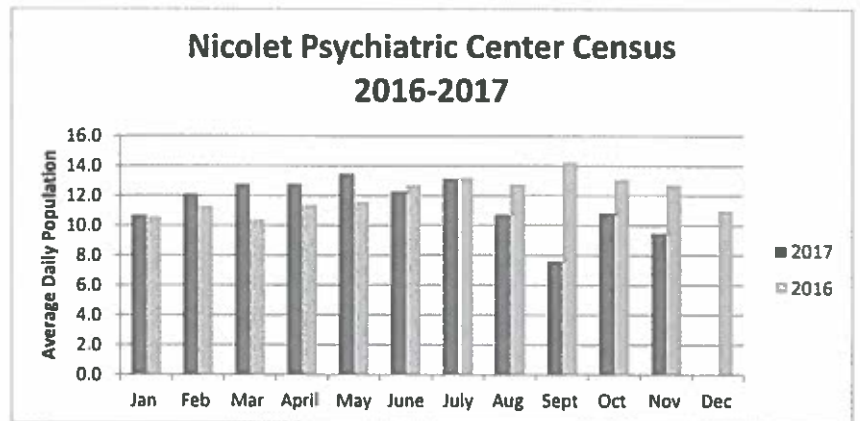
Board members may have noticed advertising on Green Bay Metro buses lately related to energy assistance. This is the time of the year when those services are in high demand, and these outreach efforts have been successful in making people who need assistance aware of the services provided.

Community Treatment Center:

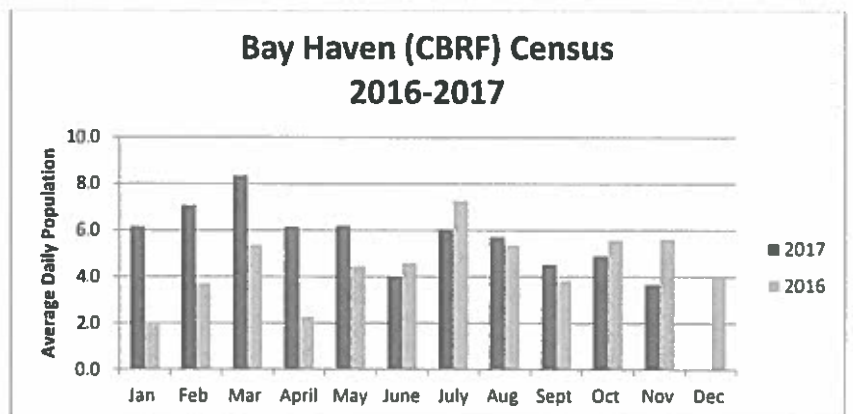
Census at the Community Treatment Center trended down in November, but remains at or above budgeted levels for the year. There has been a slight increase in the number of voluntary admissions to the Nicolet Psychiatric Center in 2017. Utilization by other counties continues to be lower than prior years due to the admissions of Brown County residents. Notification was sent out to counties and community partners related to limited capacity during the period of December 19th-January 2nd due to the needs of Brown County residents. A graphical presentation of the utilization of the Nicolet Psychiatric Center and Bay Haven CBRF is attached.

Community Treatment Center (CTC) Census Overview

The chart to the right presents the monthly census at the Nicolet Psychiatric Center (NPC) for 2017, with a comparison to 2016. This is an average daily population for each month. The average daily census for 2017 continued to trend lower than 2016 for the second month in a row. The average length of stay is 6 days for 2017 compared to 5 days in 2016, with November having an average length of stay of 5 days.



The next chart to the right presents the monthly census at Bay Haven, the Community Based Residential Facility (CBRF) for 2017, with a comparison to 2016. This chart is an average daily population for each month. There has been a downward trend in the census since the summer months, and utilization for November was near the budgeted census of 3.6.



Wraparound Expenditures

“Wraparound services” is an umbrella term used to describe services that are client centered, and contracted with outside providers. Providers agree to collaborate to improve the lives of children, families and adults by creating, enhancing, and accessing a coordinated system of support through a strengths-based, client-driven model. An emphasis is placed on identifying and enhancing the client’s natural and informal supports, or to assist them in finding new informal supports. The client may be defined as an individual or as an entire family. Wraparound is also a budgetary line item specifically designed to address concerns and circumstances that help keep a child in their home and community

There are three Wraparound budgetary line items in Children, Youth, and Families. They are Youth Justice Wraparound, Child Protection Wraparound, and Child and Adolescent Behavioral Health Unit (CABHU) Wraparound.

Typical services provided for **Youth Justice** clients and families can include:

- Skill Development
- Mentoring
- Community Support
- Parent/Child support and Parenting
- After School and summer programming
- Counseling as treatment not covered by insurance

Typical services provided for **Child Protection** clients and Families can include:

- Parenting and Parent Training
- Specialized assessments and treatment
- Counseling and treatment not covered by insurance
- Basic needs skill building
- Basic needs to keep kids in their home (food, rent, WPS bills)

Typical services provided for **CABHU** clients and families can include:

- After school and summer programming
- Autism services not funded by insurance or other funding sources
- Respite Care to prevent out of home placement
- Behavior management services to support kids in their homes
- Specialized crisis response

Case Examples

Youth Justice:

Johnny (age 15) is a youth justice client referred for several delinquencies. His parents are frustrated with his behaviors and the judge is considering placing him out of the home from a community safety perspective. Johnny started attending after school programming and his family engaged in parenting services to better manage his behaviors. An underlying issue for Johnny was his alcohol and drug use. The family had no insurance. An assessment was completed to determine the scope of services needed. Johnny was able to remain in his home with extensive service provision and Social Work services.

Child Protection:

Three children were determined to be unsafe in their parent's home. Their ages were 3, 6, and 11. Underlying issues were assessed to be parenting skills, homelessness, and domestic violence. Wraparound funds were used to pay for anger management classes not covered by insurance, specialized parenting skill building, and one-time assistance for rent. Through timely service provision the children were able to be returned home, safely.

Child and Adolescent Behavioral Health Unit (CABHU):

Suzie, age 13, was admitted to the Bellin Psychiatric Center on an emergency detention hold. Our CABHU unit became involved with Suzie and her family within 24 hours. Suzie and her family needs were assessed and specialized mentoring, crisis services, and respite care was provided to keep Suzie in her home and divert her from needing a commitment order or more restrictive placement.

NPC December Monthly Report

1. **Patient Care Issues**- There are no new concerns to report.
2. **Contracted Services Issues** – The Health Drive service contract was reviewed with a Representative from the company educating the medical staff and clinical staff on available services, systems, and current utilization by provider.
3. **Summary of patient complaints**- There no patient care grievances filed during the month of November.
4. **Federal/State Regulatory Concerns**- There was no new CMS or DHS survey activity conducted during the month of November on any of the inpatient units. CMS provided written recertification to the psychiatric hospital in writing on 11/7/2017 to notify NPC that the hospital continues to meet the requirements for participation in the Medicare program (Title XVIII of the Social Security Act.).
5. **Approval of Medical Staff appointments**- Stacy Leudeman, APNP, was unanimously recommended to the Human Services Board for Reappointment by the Medical Staff committee from Provisional to Active status.
6. **Other Business**-

Bayshore Village continues to remain focused on Phase 2 of the Mega Rule. Regulations are effective 11/28/17.

We have restructured both are Nursing Home QAPI and Hospital QAPI Committees to meet quarterly on quality data-measure review and analysis and monthly on PIP project planning and status planning updates in order to meet the quality and compliance standards of CMS and DHS in these areas. We will present our 2018 plan to the Human Services Board in February for approval.

Respectfully submitted by:

*Luke Schubert, NHA,
Hospital and Nursing Home Administrator*

**PROCEEDINGS OF THE BROWN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis, Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tuesday, November 14th, 2017 @ 13:30 at Brown County EOC.

PRESENT: Leon Engler, Bob Mayer, Adam Butry, Russ Phillips, Jerad Preston, Justin Hewitt, Chris Thetreau, Steve Johnson, Lauri Maki

- CALL MEETING TO ORDER:

The meeting was called to order by Jerad Preson 13:30.

- APPROVAL OF AGENDA:

Approved by Adam Butry, 2nd by Leon Engler

- APPROVAL OF MINUTES:

Approved by Leon Engler, 2nd by Bob Mayer

- COMMITTEE REPORTS:

- A. EXECUTIVE COMMITTEE

- Nothing to report

- B. PUBLIC INFORMATION AND EDUCATION (PIE) COMMITTEE

- Nothing to report

- C. PLANNING COMMITTEE

- Nothing to report

- OTHER REPORTS:

- A. ARES/RACES UPDATE

- Nothing to report

- B. RECENT SPILLS

- Sept 14th, Unk, 2858 Lawrence St, DP, Mineral Oil, 21 Gal
 - Sept 19th, Unk, 1330 Lime Kiln Rd, GB, Cow Renderings, Unk
 - Sept 20th, JBS Green Bay, Cth GV, LV, Unk, Unk
 - Sept 24th, Fox River Fiber, 1751 W Mathew Dr, DP, Process Water, 20 Gal
 - Sept 26th, Leo Frigo Bridge, Leo Frigo, GB, unk, unk
 - Oct 19th, Bay Family Restaurant, 1301 S Military St, GB, unk, unk
 - Oct 20th, Advance Disposal, Hamilot/Hill Crest, HB, Hydraulic Fluid, 15 Gal

- Oct 31st, NE Organics, 6601 Cth R, DM, unk, unk
- Nov 1st, unk, 172 EB/41 NB, Ashw, Diesel, 15 Gal
- Nov 2nd, WPS, 425 Packerland Dr, GB, Mineral Oil, 5 Gal
- Nov 11th, WPS, N2734 Poplar Ridge Ln, Peshtigo, Mineral Oil, 12 Gal

C. PUBLIC/PRIVATE PARTNERSHIP

- LEPC Members discussed need for developing partnerships for recovery phase of Emergency Management

D. EM REPORT

- Jerad Preston (BC EMA) discussed winter weather awareness week, talked about the SuperValu tabletop exercise, the WEMA conference in Green Lake, WI, and how EMA is working on their all-hazards mitigation plan

• PUBLIC COMMENT

- No public comment.

• LEPC ROUND TABLE:

- Russ Phillips (SuperValu)
 - Discussed busy holiday season
 - Truck driver taking down a pole, power outage
- Adam Butry (St V's, St Mary's)
 - New Medicare/Medicaid requirements
 - Large scale exercise at St. Nicks in Sheboygan
- Justin Hewitt (GB Water)
 - Routine activity
- Steve Johnson (Health & Human Serv)
 - Reviewing ESFs
- Leon Engler (Salvation Army)
 - Donated 300 coats to children
- Bob Mayer (Red Cross)
 - Various Deployments
 - Free smoke alarm campaign
- Chris Thetrea (Civ Air Patrol)
 - Available resources
 - Trying to be more active

• SUCH OTHER MATTERS AS AUTHORIZED BY LAW

None

- ADJOURN

**A MOTION WAS MADE BY RUSS PHILLIPS TO ADJOURN AT 1400.
ADAM BUTRY SECONDED. Vote taken, MOTION CARRIED
UNANIMOUSLY.**

Respectfully submitted,

Lauri Maki
BCEM

BROWN COUNTY TRAFFIC SAFETY COMMISSION MEETING MINUTES

A regular meeting of the Brown County Traffic Safety Commission was held on October 10, 2017, at 9:00 a.m., at the Brown County Sheriff's Office.

Present:	Rachel Constine	Peter Flucke	Tom Kujawa
	Joshua Falk	Michael Panosh	Cullen Peltier
	Dan Sandberg	Anna Destree	Randy Wiessinger
	Dan Van Lanen	Jennifer Austin	

I. Call to Order

Chairman Sandberg called the meeting to order at approximately 9:05 a.m.

II. Old Business

Motion made by Peltier and seconded by Van Lanen to approve the minutes from the July 2017 meeting. **Motion carried.**

III. DOT/BOTS Updates

Panosh reported that October 1st is the start of the fiscal year, so OWI and seat belt task forces will be starting again. They might try something different with the timeframe for OWI operations to target OWI drivers earlier in the evening. The total number of fatalities so far this year is 441, compared to 440 last year at the same time. He noted that drivers of pickup trucks and drivers in rural areas have the highest incidence of no seat belt usage as well as the 16-24 age bracket. Wiessinger will work on getting more data on this.

Falk reported that construction is pretty much wrapped up for the year with the exception of a couple projects that should be completed by mid-November. He stated that 2018 projects include a 3-1 configuration north of Lineville to the county line that will run from March to November. Also, painting of the 172 bridge girders will start in May and will be a 2-year project. Most of this work will be done underneath the bridge.

Constine reported that CTH D will be done by November. She stated that 2018 county road construction projects include CTH T in Denmark north to the railroad tracks and the east-west portion of CTH ZZ.

IV. Third Quarter Traffic Fatalities

Sandberg reviewed the third quarter fatalities. There have been 16 fatalities so far this year. Wiessinger noted that 78% of motorcycle fatalities last year were not wearing helmets. Seat belt and drunk driving education needs to continue.

V. Continued Discussion of Program Called Place of Last Drink Study for Possible Utilization in Brown County

Sandberg stated that for this study, officers will need to ask OWI drivers where they were drinking and document it so that data can be collected after a period of time to see if there is a trend of certain drinking establishments. A letter will then be sent to the problem establishments to warn and educate them and, if necessary, city council or county board can act on it. A list of the establishments would be forwarded to the news media to publish to hopefully get the establishments to work on improving their practices. Sandberg stated he would like to officially start this in January. He will get his officers to start doing it now so they will be in the habit of doing this by the first of the year. All Brown County law enforcement agencies would need to be involved in this to get effective information.

VI. Roundtable Discussion

Panosh suggested that we should find out OWI sentencing dates so the news media can interview family members after court and run a story on how it affects the family members to help make an impact to deter drunk driving. Sandberg will check into this.

Constine asked if there is any data on those getting pulled over for cell phone use in construction zones. Panosh found that there have been 265 convictions so far this year in the state.

Flucke reported there have been four bicycle fatalities so far this year compared to ten at the same time last year. There have been 47 pedestrian fatalities so far this year compared to 33 last year. Milwaukee reports the most. Basic traffic enforcement for pedestrians/bicyclists is needed. Green Bay is proposing a bicycle/pedestrian plan and a safe route to school plan.

Destree reported that for 2018 the Health Department will be focusing on opiate prevention and working on obtaining grants for education and Narcan boxes. She also stated the Health Department office might be moving to a different building.

Sandberg will check with the other county law enforcement agencies reference getting on board for the Last Drink Study.

VII. Citizen Appearances

None.

VIII. Next Meeting

The next meeting is scheduled for January 9, 2018, at 9:00 a.m., at the Brown County Sheriff's Office.

IX. Adjourn

The meeting adjourned at approximately 10:45 a.m.

Respectfully submitted,

Marsha Laurent
Recording Secretary